



La Verne Elementary Preparatory Academy Severe Weather Policy 2026-06-26

LaVerne Elementary Preparatory Academy (LEPA)

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Adopted by LEPA's Governing Board (the Board) on: June 18, 2026

Purpose: This policy outlines procedures to be followed in the event that severe weather poses a risk to the safety of persons-served and/or facility property.

Definition:

Severe Weather- encompasses a range of potentially hazardous natural phenomena, including but not limited to thunderstorms, tornadoes, flooding, blizzards, earthquakes, fire, or any other weather event capable of causing significant damage or posing a threat to life and safety.

Policy:

1. Earthquake

- a. When you feel shaking, teachers/staff members will instruct students to drop down onto their hands and knees immediately if physically able. Everyone will Cover their head and neck and seek shelter under a sturdy table or desk. If there is no shelter nearby, get down next to an interior wall.
- b. If in a wheelchair, place wheels in a locked position and cover head.
- c. Be prepared for falling debris. Stay away from large objects which could fall.
- d. Turn off utility switches or valves to the facility, if possible.
- e. Once shaking stops, evacuate the facility until it has been cleared and deemed safe to return. If possible, take the emergency bag and first aid kit with you.

2. Fire

- a. Administrator(s), custodians and/or office personnel will determine the location of the fire.
- b. Office personnel will phone 911, then pick up the emergency card binder and leave the building.
- c. The health technician will pick up scholar medication and leave the building prepared to phone parents of any injured child.
- d. The administrator or office personnel will sound the fire alarms. Staff will follow emergency procedures previously described.
- e. Scholars should leave the room in a single file, walk briskly but carefully, and stay in their class group when they reach their designated spot.

3. Closure

On occasion, we experience severe weather conditions such as snow or extremely heavy rain. Since LEPA does not provide transportation to school, please assume we will

continue to conduct school as usual. We understand that there are certain areas that make it nearly impossible to drive a vehicle through during these times. Please contact the office as soon as possible if you are unable to get your scholar to school due to these conditions. If the conditions are extreme, please listen to Radio 100.2 FM, 102.3 FM, 106.5 FM, 1550 AM, or 103.1FM. You can also tune in to the local news stations and the school's website. We will follow the Hesperia Unified School District's plan for school closures.

- a. After a severe weather event, ensure all scholars, visitors, and staff members are not injured or under distress.
- b. After a severe weather event, ensure the facility has not been damaged.
- c. If damage to the facility occurred or injury from the severe weather event, staff members involved may be required to undergo debriefing sessions to determine the cause and action plan for repairing damages.
- d. Ensure all incident reports have been completed and filed as appropriate.
- e. People involved in the incident may be offered the opportunity to undergo debriefing sessions or counseling to address any emotional or psychological impact.

4. Compliance:

- a. All personnel at LaVerne Elementary Preparatory Academy are expected to adhere to this policy and comply with its provisions at all times.

5. Statement:

I acknowledge that I have read and understood the Severe Weather policy. By signing below, I agree to adhere to the procedures outlined in this policy and understand the importance of ensuring the safety and well-being of all persons on campus.

Print Name: _____

Signature: _____

Date: _____