

LaVerne Elementary Preparatory Academy
Memo to Parents/Guardians
March 18, 2021

Dear Parents/Guardians,

As we begin our hybrid schedule, please be prepared to comply with the following arrival and dismissal procedures for the safety of all children and adults:

- Drive with caution since children and adults can be unpredictable at times. School zones have reduced speed limits that should always be followed along with all other posted street signs, curb colors, etc.
- Parking lot speeds should be kept to a minimum since reaction time is limited/reduced with so many potential hazards, i.e., scholars exiting vehicles, vehicles driving, etc.
- Red zones, crosswalks, and driveways should not be parked in or blocked under any circumstances. You can be ticketed if you are in violation.
- All scholars **must use the drive-through lines** for arrival and dismissal. Temperature checks, attendance, etc. will be conducted as scholars arrive through the line and this must be done in an organized way to ensure the safety of our school community.
- For the TK & Kindergarten drive-through line, use I Ave. heading southbound from Mojave St. For the drop-off line for 1st through 6th grades, use Linden St. along the south side of the school campus.
- With current COVID-19 safety protocols in place, **pedestrian traffic is not allowed**. Parents, caregivers, siblings, etc. who are not scholars of LEPA should not exit their vehicles.
- Ensure you have your placard with you when picking a scholar up otherwise be prepared to exit the drive-through line, show photo ID in the front office to receive a temporary pass, and rejoin the back of the pick-up line. Scholars will **not** be released to minors (under the age of 18 yrs.).
- If you pick up a kindergarten scholar and a scholar(s) in other grade levels, please note that you will need to go through both drive-through lines.
- Scholars should have their mask on and be ready to exit the vehicle with their snack and water in hand to quicken the drop-off process.
- Vehicles should not be parked or left unattended in the drive-through lanes as this will severely disrupt our arrival and dismissal procedures.
- When exiting the parking lot located in the front of the school, you can only turn right as it is illegal and dangerous to turn left. Also, please note that when driving northbound on I Ave., it is illegal and dangerous to turn left into the front parking lot.
- Staff members are unable to engage in conversations during arrival and dismissal. Please communicate with staff through email, a phone call, or through the established line of communication that a teacher has in place for parents in their class.
- Expect the unexpected- come with plenty of time so you are prepared for any/all delays. Do not jeopardize the safety of others because you are in a hurry.
- Modeling courtesy for others, patience, and citizenship are always the best philosophies and the perfect way to teach children these traits. Be flexible as we work together to improve wait times and traffic flow. Changes may need to be made along the way.

Lastly, please view the maps on pages 2 & 3 that demonstrate the flow of traffic for arrival and dismissal. We have amazing families, scholars, and staff and by working together we can assure a more positive, safe experience for all! If you have questions, please contact the front office at (760) 948-4333.

Thank you,
LEPA Staff

TK & Kindergarten Only:

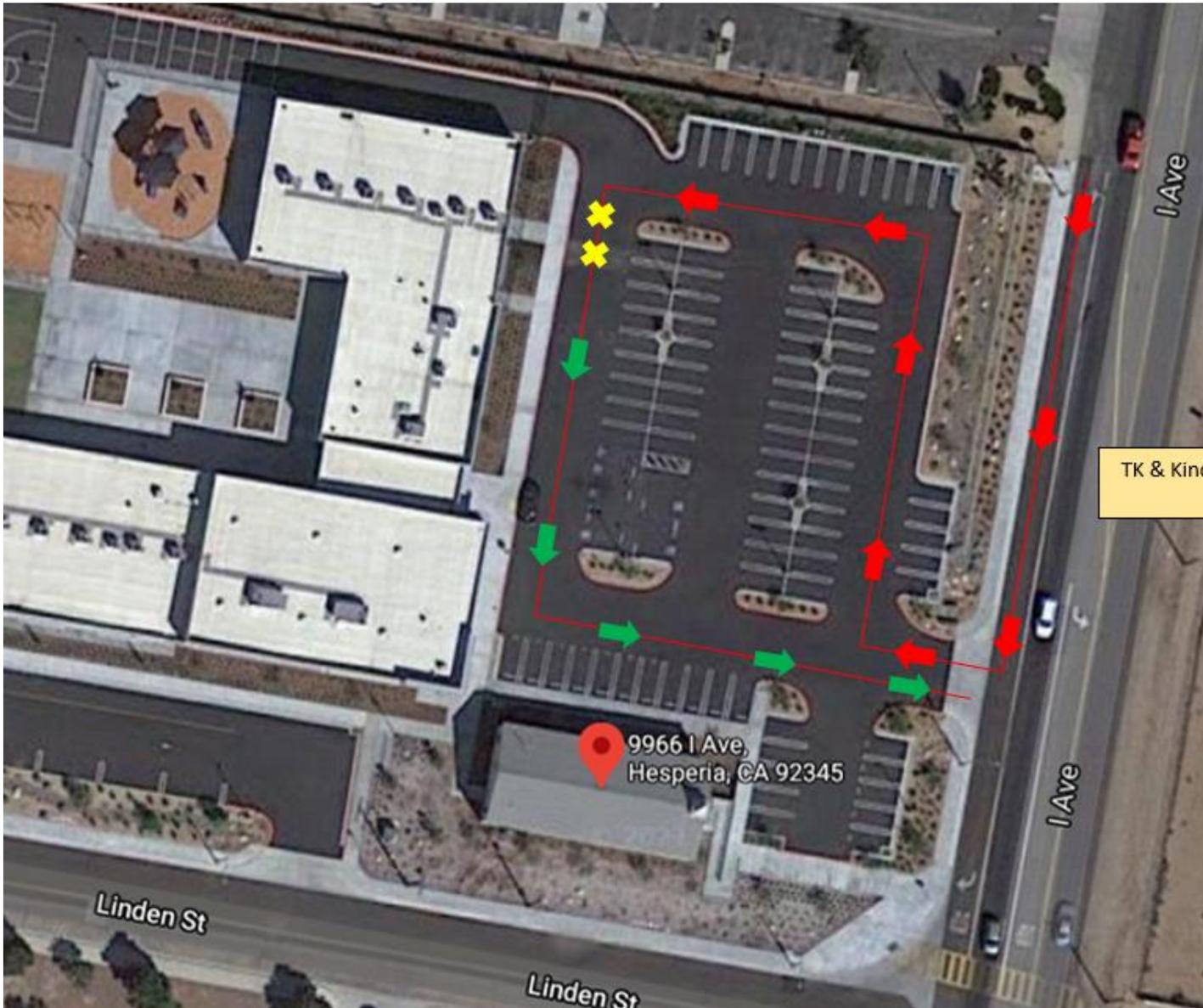
Gates open:	
Arrival	Dismissal
12:45 p.m.	4:00 p.m.

Key:

Drop-off/ Pick-up Zone=


Flow of traffic entering=


Flow of traffic exiting=

1st through 6th Grades Only:



Gates open:	
Arrival	Dismissal
12:45 p.m.	4:00 p.m.

Key:

Drop-off/ Pick-up Zone=


Flow of traffic entering=


Flow of traffic exiting=
